

Barlows Primary School

Charging Policy

Barlows Primary School



"To Give of our Best"

2017-2018

Reviewed and updated: February 2017
Approved by Governing Body: 13 February 2017

"To give of our best, to work together, to value everyone and learn for life."

National Teaching School
designated by
National College for
Teaching & Leadership



North Liverpool
Teaching School Partnership



Eco-Schools



Apple Regional Training Centre

Barlows Primary School has the following policy for charging:

Extended Day/Daycare - for 4 -11 years

No charge will be made for education, which is provided within the normal school allocation.

If parents/carers request additional daycare within the school the following charges apply:

8.00-9.00a.m. Morning Club = £2.00 per session

3.30-5.45p.m. After School Club = £7.00 per session

Educational Visits

During the year children in the school have the opportunity to access educational visits. A voluntary contribution is requested from parents/carers to support the coach hire/entrance fee for educational visits.

No child will be excluded from any such visit if their parents/carers have not made any contribution.

After School Activities

After School activities run each half-term and are free of charge if delivered by school staff. On rare occasions there may need to be a nominal fee for resources i.e. ingredients, materials or visits.

External Agencies

Sometimes external agencies request to use the school to operate a club. These clubs are fee paying and any contract is between the parent/carer and the Club provider.

Hire of Rooms at Barlows Primary School

Barlows Primary School has the capacity to hire out rooms for adult courses for family learning and training courses for practitioners who work with children in education or extended day/day care.

These facilities can also be hired out for meetings of professionals from other schools or agencies.

- £90 for the full day = 8.30a.m. -4.30p.m.
- £45.00 for half a day = 8.30a.m. -12.30p.m. or 12.30-4.30p.m.
- £10 per hour.

All fees include refreshments and photocopying costs. Barlows Primary School will monitor the use of the photocopier and if the usage becomes excessive

(above the normal 10 copies per pupil for specific exercises) would need to charge the following per copy: £3.20 per colour copy and £0.39 per black and white copy.

Agencies who work on-site can access the rooms on-site for training/meetings at 50% reduction of the full cost of hiring the rooms, subject to availability.

All participants who hire the room/use the room must adhere to the policies of Barlows Primary School i.e. no smoking on the premises, no mobile phones to be used in the school/daycare corridors and rooms, fire safety procedures, health/safety etc. These procedures will be pointed out to the course leader and hirer of the room.

An invoice will be sent from the school to the hirer for payment where applicable. No refundable deposit if cancelled less than two weeks before the event. Any difficulties receiving charging contributions for the room will invalidate the use of the room by the hirer.

All bookings for meetings are to be booked through the admin team. If the school does not have the capacity to support these meetings, then an alternative venue has to be found by the social worker/family support worker, **NOT** Barlows Primary .

In safeguarding our children and families we reserve the right to not allow on to our premises or introduce to our school community anyone who we believe may hold extremist views that undermine modern British values'.

Policy Review

This policy will be agreed by the Governing Body/Management Board of Barlows Primary School on Monday, 13 February 2017. This policy has had no amendments made.