

Instruction Checklist

Use this checklist to help you write better instructions.

Feature
Sentences begin with a capital letter
Sentences end with a full stop.
Title states the topic 'How to get Cacao Beans to a Chocolate Factory'
List of equipment that will be needed is included.
The instructions are numbered
Instructions are complete and in order.
Instructions are short and clear.
Verbs are used in the instructions.
You have included some time conjunctions e.g. first, then, next, finally.